

ORWELL PARISH COUNCIL

UNAPPROVED MINUTES OF ORWELL PARISH COUNCIL

A meeting of Orwell Parish Council was held in the back room of the Village Hall on
Wednesday 18th June 2008 at 19:30 hrs.

Present: Mr R Bryant (RB) – Chairman, Mrs K Reid (KR) – Vice Chairman, Mrs J Avery (JA), Mr J Chapman (JC), Mrs J Graham (JG), Mr M Kenyon (MK), Mr R Primett, (RP), Cllr S Kindersley (CCC), Cllr D Bird (SCDC), Mrs J Damant – Clerk,)

KR left the meeting at 10.10pm

Public:

Mr P Krueger a member of the public, referred to a Colbach and Hooper Trust presentation given at the Annual Parish Meeting on the 7th May 2008. He was seeking information concerning the trust that would enable him to access the basis on which funds were provided to Orwell Church of England School for the purpose of Religious instruction and to St Andrew's Church for the purpose of training a Curate. Mr Krueger was advised that this was not a matter for the Parish Council and his letter had been forwarded to the Rector.

Action

1. Apologies for absence:

Mrs M Lawton had resigned from the Parish Council. A letter from the Chairman accepting her resignation and thanking her for her past services had been sent. A vacancy is now being advertised for a co-opted member.

Mr W Talbot (WT)

2. Declaration of interests: (for items on the agenda)

There were no declarations of interests. Members were asked to re-register their interests on the new Register of Interests forms.

3. Minutes of the last meeting: (21st May 2008)

After minor adjustments the minutes were agreed, proposed by RB, seconded by MK, agreed by all, they were then signed by the Chairman as a true record.

4. CCC Report:

- a) Surface water at Grove Farm – Cllr Kindersley reported that the issue was being looked into but in the interim Highways had jetted/rodded the drains in the area.
- b) Boundary Review – CCC have concerns about the impact of moving the City and South Cambs boundaries. If large urban developments are transferred to the City the Government may ask SCDC to allocate additional areas for housing. Districts decide allocation of housing development.
- c) Eco Towns – All three authorities (SCDC, CCC and City) disagree with the development proposed at Hanley Grange. Originally the site at Hanley Grange had been dismissed. There are many of the original 15 sites that would welcome an Eco town, so it is not understood why Hanley Grange is being pursued. It had also been suggested to make Northstow an Eco town however this has been rejected. Eco towns are due to be completed by 2016, but there are major concerns about the infrastructure not being adequate to cope with the extra housing.
- d) Congestion Charge – if CCC does not receive funding for the congestion charge the future of the Cambridge East Development is in doubt.
- e) CCC have under spent by £2 million, they have transferred this amount into their reserves.
- f) M11 overnight closures – will take affect from 7th to 31st July further information will be posted when received.
- g) Minor Highways Funding – decisions have yet to be advised.
- h) Area Joint Committee – the survey being conducted on all A & B roads has not been published yet.
- i) Police have been carrying out speed checks, throughout the region.
- j) 34 High Street – RB has informed Highways that the pavement outside the property has been badly damaged by the contractors. Cllr Kindersley will investigate.

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5. SCDC Report:

1. Surface water at Grove Farm – Cllr Bird has not heard whether a greater priority is to be given to the work since sewage was of concern in addition to surface water.
2. Transfer of Council Housing Stock – There is to be a meeting on 21st July in the Community Centre, at Lordship Close. RB asked ‘how many of the 5 district councils in the Cambridgeshire area have gone over to Housing Association?’ Cllr Bird to follow up. **Cllr Bird**
3. Post Office Closures – Post Office closures will be announced on the 8th July, this will be followed by a 6-week consultation. A guidance note has now been published explaining what will happen and how people can respond. All responses have to be in by 26th August 2008.
4. Telephone Boxes – BT will soon be removing telephone boxes that are not being used. Orwell has a red box, which has been granted Grade II listed status, so will not be removed.
5. The lime trees fronting Lordship Close need pruning - Cllr Bird will follow up. **Cllr Bird**
6. Recycling – what happens to all the material collected? KR will ask Dunarbon. KR and Cllr Bird will forward any information to RP who will then collate the information and put an article in the Bulletin. Plastic kerbside recycling is due to begin in October 2008. **KR**
Cllr Bird
7. The water running outside 18 Town Green Road has now ceased; the cause was a collapsed drainpipe.

6. Financial Matters:

June Financial Statement – needed amending, it will be signed at the next meeting.

June payments – proposed by RP, seconded by JG

June additional payments – proposed by RB, seconded by RP

Allianze & Cornhill Insurance £535.35. (Allianze reduced their policy by £300, to match Suffolk ACRE’s quote, so it was decided to stay with Allianze and Cornhill).

Meadow Nursery Cut 4, 5 and hedges £500.00

Algar Signage – Dog signs £89.30

7. Planning:

S/0795/08/F – 63 Town Green Road, Double Garage

Recommend: Approval

Planning minutes 09.06.08

S/0799/08/F – 65 Town Green Road, Erection of Bungalow following demolition of existing bungalow

Recommend: Approval

Planning minutes 09.06.08

S/0856/08/F – 23 High Street, Dormer Window

Recommend: Approval

Planning minutes 09.06.08

S/0879/08/F – Petersfield Primary School, Boundary Fencing and Gates

Recommend: Approval, subject to conditions

Planning minutes 09.06.08

In addition to the conditions it was suggested that the Clerk write to SCDC Planning Department and EDF Energy concerning the grass verge, which although belonging to the Parish Council is rented to EDF Energy **for the building of a sub station, which has yet to be built**. Presently the precise area of land is unknown so it needs to be established before the erection of the proposed fencing takes place. The clerk to make the school aware of the situation and enquire from the solicitors if they have any documentation concerning this rental agreement.

Planning minutes were proposed by RB and seconded by MK, all agreed, the Chairman of the Planning Committee then signed them.

Clerk

8. Community Grants:

Jane Westgarth is now dealing with the grant application for the recreation ground play equipment.

[Cambridgeshire](#) Community Grants – see item 14.

9. **Standing Orders:**
Ongoing.
10. **Correspondence and Clerk's Report:**
CDRP ([Crime and Disorder Reduction Partnership](#)) – survey to be completed RB, all agreed **RB**
CDRP Conference on 10th September – RB and WT to attend **RB, WT**
South Cambs Speeding and Traffic Summit on 22nd July – RB and WT to attend **RB, WT**
Connection Youth Bus Project (a mobile youth club for ages 11-16yrs) – It was proposed by RP and seconded by KR to have the youth bus visit Orwell once a week for a period of 4 weeks during the Summer holidays at a cost of £432.44. All in favour. Clerk to arrange. **Clerk**
Neighbourhood Police Panel meeting – 23rd July at Barrington Village Hall.
P3 Grant – Orwell has been given a grant of £100.00 this will go towards repairing the steps on Fp6
Street Trading questionnaire – to be completed by RB, all agreed **RB**
It was agreed, by all councillors, that Orwell should take part in the Cambridge and Peterborough Community Life Awards next year.
Eco Towns – Councillors to read the information in the circulation pack and advise the Chairman if they wish to oppose the proposed Eco town at Hanley Grange. If the majority of members are in favour in making a response then it would be made on behalf of the council. **All Councillors**
Alternatively councillors are able to respond individually but will need to declare an interest if the matter comes up at subsequent meetings.
Post Office Closures – see item 5. If Orwell is scheduled for closure KR will attend the SCDC meeting on 16th July to discuss the matter further. **KR**
11. **Parish Plan update:**
KR reported that 440 questionnaires were sent out and 256 have been returned, so far.

RB read out report by WT
[WT had met with the Phillip Clark and Fabiola Blum of SCDC Biodiversity Team to discuss projects in the parish with a view to producing a biodiversity action plan. It is anticipated that this will involve participation by young people.](#)
12. **Village Maintenance:**
MK is looking through the brochures for replacing the fire-damaged bench. He has contacted Mills & Douglas [to obtain an estimate for concreting the base in preparation for the bench, once this has been agreed the bench will be ordered.](#) **MK**
Bench at Hurdleditch, which was damaged by the contractors working for Highways, is still under investigation. RB will contact Highways. **RB**
[Images](#) of the village furniture – WT now has the images of the village furniture and is putting together an asset and risk assessment register.
Trees in the churchyard – Apple tree and Cherry tree have been pruned. The Juniper in the Garden of Remembrance needs to be removed, as does the Elderberry. The Chestnut tree in the hedge dividing the burial ground and the churchyard needs to be heavily pruned. Waiting for Meadow Nursery to carry out the work.
Metal frame of bench in Meadowcroft – still to be painted
Bench slats to still be stained.
Mulberry tree – The tidying of the surrounds to be undertaken by Meadow Nursery.
Notice Boards – maintenance was to be carried out by two residents, KR to confirm if they still wish to do this. Notice board opposite the hairdressers also needs renovation. **KR**
13. **Committee Reports & Areas of Responsibilities:**
Village Hall
The support rods are due to go in during August the contractor has agreed to ensure minimal disruption by working between the hours of noon and 6pm.
Clunch Pit
There have been discussions between the grazier and the butterfly conservation group on the best management practice concerning the conservation of the Horseshoe Vetch. The grazier has completed and submitted the RPA forms.
Footpaths
Andrew Stimson will visit on 19th June, RB and JA will attend. Repairs to the steps at the Clunch pit will be carried out at the end of August.

ORCA

Minutes will be circulated.

Mr Mike Kennedy will now communicate with Meadow Nursery on behalf of ORCA concerning the recreation ground maintenance.

Dog signs have now arrived and are to be fitted; [to be arranged by KR](#).

KR

Hedge at the front of the recreation ground has been cut.

Mr Wayne Talbot has joined the ORCA committee as the school representative.

Grass is due to be cut soon.

Carpark

Satisfactory at present.

Police/Neighbourhood Watch

The next Neighbourhood Police Panel meeting is scheduled at Barrington Village Hall on the 23rd July at 7.30pm.

Neighbourhood Watch seems to be defunct at this time. There is not much information coming from the police and we do not have any volunteers to act as coordinators. An item included in the June Bulletin had not brought any response. Members suggested that another item be included in the next Bulletin in an attempt to revitalise the organisation. In the meantime RB will discuss with the police.

RB

Tree Warden

The Field Maple at Cross Lane Close needs to have the bottom lifted; this would best done in the autumn. [RB will carry out the work](#).

RB

Churchyard/ Burial Ground

Cuts 4 and 5 have been done along with the hedge.

Glebe Field

Still appears to have a lot of scrub around. The Elm tree in the neighbour's garden adjacent to fp 5 appears to have died, house owner to be advised.

RB

Allotments

Nothing to report.

Website

KR will contact Mr Malcolm Barrett, Chairman of Arrington Parish Council.

KR

Chapel Orchard

Picnic will be on 13th July.

Apple book will soon be distributed.

Signboard is being made and will be positioned at the front of Chapel Orchard [at a date to be advised](#).

Youth

[Report from WT which was read out by RB:](#)

[WT is in the process of working through a youth strategy, which hopefully will result in the development of a youth club and some sporting activities.](#)

14. Councillors' Reports:

RB

CPALC Meeting – this was a good meeting. Mrs Jane Hamilton, CEO for Cambridgeshire Community Foundation was present and suggested that she [be](#) contacted concerning funding issues for Orwell. KR will contact her.

Concern was expressed with the lack of communication with SCDC and the short time allowed to respond to particular issues. The boundary review is causing concern with some parishes, as it appears that boundaries are shown to divide villages.

RB read out from WT's report that the primary school travel plan submission had gained the support of the County Council.

There being no other business the meeting closed at 10.30pm.

Next meeting will be Wednesday 16th July 2008

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