

# ORWELL PARISH COUNCIL

## UNAPPROVED MINUTES OF ORWELL PARISH COUNCIL

A meeting of Orwell Parish Council was held in the back room of the Village Hall on  
Wednesday 19<sup>th</sup> March 2008 at 19:30 hrs.

Present: Mr R Bryant (RB) – Chairman, Mrs K Reid (KR) – Vice Chairman, Mr J Chapman (JC), Mrs J Graham (JG), Mr M Kenyon (MK), Mrs M Lawton (ML), Mr R Primett, (RP), Mr W Talbot (WT), Cllr S Kindersley (CCC), Cllr D Bird (SCDC), Mrs J Damant – Clerk,)

Public:

Dr Hamilton addressed the parish council about his concerns on the surface water at Grove Farm, [Leaden Hill](#). Cllr Kindersley [invited](#) Dr Hamilton to contact him directly and he will look into the matter further. [He](#) will arrange a meeting with Dr Hamilton, Dennis Vacher (CCC), Cllr Bird and a parish council representative. Cllr Kindersley will contact the Clerk when the final details are known.

**Action**

**1. Apologies for absence:**

Mrs J Avery (JA)

**2. Declaration of interests: (for items on the agenda)**

There were no declarations of interests.

**3. Minutes of the last meeting: (20<sup>th</sup> February)**

The minutes were agreed, proposed by MK, seconded by RP, agreed by all, they were then signed by the Chairman as a true record.

**4. CCC Report:**

Concessionary Fares - RB asked for confirmation about concessionary fares being under funded, Cllr Kindersley believes that this may be the case but that SCDC deal with this matter. Air Traffic – It is being proposed that the aircraft stacking system is to be split. Luton and [Stansted](#), will each get their own air stacking space, presently they share airspace. Due to the coastal areas being a military zone, aircraft are not allowed to stack over the sea, which leaves only inland areas available. There are concerns that as Luton will be increasing their Atlantic (America) routes there will be more aircraft having to stack as they usually come into British airspace early in the morning, (before airports are open) and will therefore have to stack. The proposed area for this will include Arrington, and will therefore have a direct impact on Orwell. The proposed area is the PE19 to Cambourne area. It is feared that the aircraft stacking will significantly increase the noise level, which will be particularly noticeable in the rural areas. Cllr Kindersley urged people to let NATS know their concerns before the 22<sup>nd</sup> May 2008; information pamphlets will be placed in Orwell Post Office.

**5. SCDC Report:**

Pest Control Officer has carried out treatment and the tenants have reported no more pests, however it has been reported to ML that two other residents have recently called the officer out. Plastic kerbside collections – will be introduced in October 2008, though there is some concern about the size of the collection bins, and the possibility of plastic being blown into the street. Post office closures – a meeting with SCDC and parishes to be announced. There is to be a 10 week consultation beginning on 8<sup>th</sup> July.

Cllr Bird will look into the damage being done to the verge and highway outside 19 Town Green Road. It is believed to be spring water, would an additional road gully help?

People are advised to keep wheeled bins away from houses due to the fire risk. The new bins are now fire retardant.

**6. Financial Matters:**

March Financial Statement Payments as amended: Proposed by RB, seconded by MK all in agreement

Additional payments: Proposed by RP, seconded by MK all councillors were in agreement.

Authorisation of cheques is still ongoing.

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It was proposed by RB, seconded by MK and agreed by all, that Mr Peter Chilvers remain as the internal auditor at the rate of £20 hr.

- 7. Planning:**  
C/11/40/075, Cherry Tree, Churchyard  
MK to return the paperwork to the Clerk, (copy to be sent to WT as church warden). Letter to be sent to Tree Officer (SCDC)

**MK  
Clerk**
- 8. Community Grants:**  
Clerk to send copy of Arrington's application to KR

**Clerk**
- 9. Standing Orders:**  
Still ongoing.

**RB, KR, JC**
- 10. Correspondence and Clerk's Report:**  
RB has sent the letter concerning dog bins, but is still awaiting a reply  
RB sent letter of thanks to Gill Whiteoak.  
All other correspondence has been circulated.
- 11. Parish Plan update:**  
Mr David Miller has drafted a village design statement and Mr Barry Sharman has offered his assistance. WT thanked Mr Miller and all the other members for their assistance in preparing the questionnaire, [which will](#) be ready after Easter. The questionnaire will be split into various areas: Household, Individual, Business and Youth.

Meeting closed 8.55, reopened 8.58  
Chairman invited Mr David Miller (member of the public) for his comments.
- 12. Village Maintenance:**  
MK and KR agreed to photo all village furniture, this would be useful for insurance purposes and for the updating of the village footpath map.

**MK/KR**

Send copy of insurance documents, when the new ones arrive, to KR.

**Clerk/KR**

Fire damaged bench – Needs to be purchased and invoice sent to the insurance company. MK to look through the brochures.

**MK**

Village benches - MK to enquire when the repairs to the recreation benches are to be carried out.

**MK**
- 13. Annual Village Meeting:**  
The Annual Parish Meeting will take place on 7<sup>th</sup> May, in the Village Hall. RB will contact Andrew Lansley to see if he is able to attend. It would also be a good time to update residents on the Parish Plan. There will be no reports except for those organisations who do not have AGM's such as the schools, and [Colbatch](#) and Hooper.
- 14. Committee Reports & Areas of Responsibilities:**  
Village Hall  
AGM is on April 8<sup>th</sup> 2008  
Clunch Pit  
A Clunch Pit Conservation working day was held on the 24<sup>th</sup> February. Seventeen volunteers led by members of the Butterfly Conservation Association (BCA) undertook work to assist in the conservation of the grassland habitat and in particular to attract the Chalkhill Blue butterfly. The Clunch Pit Management Trust is investigating becoming a [corporate](#) member of the BCA; the subscription is £100 per year. It is planned for Simon Damant to provide some Norfolk Longhorn sheep to graze the Clunch Pit and the Glebe field. Richard Hoole has agreed to return the Beacon to the vertical.

ORCA  
The minutes of the ORCA meeting dated 5<sup>th</sup> March has been distributed. KR tabled a paper setting out ORCA's present operations; its problems; its financial shortfalls and the need to change its constitution. The paper to be discussed at the April meeting.  
Three metal signs "banning dogs" are to be displayed on the Recreation Ground. Proposed by KR, seconded by MK, that the signs are to be purchased by the Parish Council at a cost of £70 + VAT, agreed by all.

Village Show – It was proposed by KR, seconded by WT that there would be a dispensation during the Village Show on the 16<sup>th</sup> August that would allow dogs onto the Recreation Ground. All agreed.

Close meeting 9.50, reopen 10.00

Susan Miller came to the meeting having just won the Cambridgeshire Building Society Small Communities section of the Community Magazine Competition 2007. She had been presented with a shield and £500. The Parish Council congratulated and thanked Sue for having gained recognition after many years of hard work and dedication. Proposals as to how the money should be used to be discussed at the next meeting.

#### Footpaths

RB has submitted the P3 paperwork; it included the steps at footpath No 6; the broken sign in Meadowcroft Way indicating footpath No 11; the encroachment of the hedge on footpath No 5 and again requesting money to update the Footpath brochure.

#### Carpark

Is satisfactory at present except MK to ask Meadow Nursery to apply some weed killing granules.

#### Police

The next panel meeting is scheduled at Wimpole Village Hall on the 23<sup>rd</sup> April. Speed checks had been carried out at Arrington and Longstowe.

#### Tree Warden

The dead trees along Hurdleditch had been removed. Cherry tree in the Churchyard had been covered under planning.

Concern had been expressed as to whether the Mulberry tree-supporting prop was adequate to support the additional growth. MK stated he was aware it would be renewed when the tree had more growth. The general area around the tree is beginning to look untidy. MK will contact Meadow Nursery to remove the weeds and generally tidy up the area.

**MK**

#### Churchyard

Paper work for the Cherry Tree - covered under Planning.

Church wall, - The letter sent by the Clerk concerning the condition of the Church wall has yet to be discussed by the PCC. Once that meeting has taken place WT suggested an on site meeting. JG and RP would represent the Parish Council. WT to advise details of the meeting.

**WT  
RP/JG**

#### Burial Ground

Meadow Nursery to cut grass over the next couple of weeks. MK to contact Meadow Nursery and suggest that weed killing granules should now be applied to the Burial ground path. This to be done along with the Village Hall Carpark.

#### Glebe Field

OK

#### Allotments

Details of new tenants have been given to Clerk

#### Website

KR is still working on it, has contacted Robert Bull and Andy Lee.

#### Chapel Orchard

Nothing to report

#### Youth

Nothing to report

## 15. Councillors' Reports:

### **RB**

RB along with KR and WT attended the SCDC and CPALC liaison meeting **but did not** feel that much was gained. The questions put forward by Orwell PC were not covered. However, WT did feel that he gained from the meeting, as a new councillor he felt that it did clarify how some decisions are carried out. KR felt that the agenda was not written very clearly and many abbreviations used, were not self-evident.

Planning – if there is a disagreement between the Parish Council and SCDC it will go to the Chairman's Delegation Committee, at the moment the only representative at the Chairman's Delegations is the District Councillor, and if they are unable to attend then there is no representation. This matter is being addressed as many parish councils have raised concerns. It has been suggested that if the SCDC Councillor is unable to attend then a Parish Councillor should attend in their place.

RB proposed that the **Annual Parish Meeting** to be on **7<sup>th</sup> May 2008**, all agreed.

**WT**

Will be getting together with Malcolm Barrett (Chairman of Arrington) to go over the risk assessment.

**WT**

**KR**

Considered the village hall car park lights were working but the timings were incorrect. It had been reported.

**RP**

A street light in Fishers Lane is not working, RP will report it directly.

**RP**

There being no other business the meeting closed at 10.30pm.

Next meeting will be Wednesday 16<sup>th</sup> April March 2008

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