

ORWELL PARISH COUNCIL

Unapproved Minutes of the Parish Council meeting held in the (back room) of the Village Hall on Wednesday 15th October 2008 at 19:30 hrs.

Present: Cllrs: R Bryant – Chairman, J Chapman, Mrs J Avery, Mrs J Graham, Mr M Kenyon, Mr R Primett,

In attendance: Cllr S Kindersley (County Councillor), Cllr D Bird (District Councillor), 1 Member of the public, guest speaker Mr Mike Sugden (Circle Anglia) and Mrs J Damant (Clerk)

1. **Apologies for Absence** **Action**
Apologies had been received from Mrs K Reid and Mr W Talbot.
2. **Low Cost Housing**
Mr Mike Sugden from Circle Anglia (a registered charity) gave a presentation on low cost housing. Housing Associations working in Cambridgeshire provide affordable housing, which can be developed outside the village framework; these are known as 'exception sites' and are need driven. Exception site dwellings are primarily for local people and potential residents who have a connection with the village. In 2003 a survey carried out by SCDC indicated a need for 14 dwellings and as little has changed on the housing scene that number could well be valid. Mr Bryant with the agreement of the members requested Mike Sugden to initiate a rural enabler of Cambridgeshire ACRE into carrying out a new survey. The initial indications from the ongoing parish plan suggest a need for more affordable housing. It was asked if a past scheme to construct 6 to 8 dwellings at the back of Hurdleditch houses could be resurrected and included in this scheme. This would be a matter for SCDC and Circle Anglia to discuss. It was agreed that once the need had been established a village meeting would be held to seek the views of all residents.
3. **Co-option of new councillor**
It was proposed by Mr R Primett and seconded by Mr M Kenyon that Charles Watson be co-opted onto the council, 5 agreed 1 abstained. Motion carried. Mr Watson then signed the Declaration of Acceptance.
4. **Declaration of Interests on the Agenda**
There were no declaration of interests
5. **Minutes of the last meeting 17th September 2008**
On proposition from Mr Primett and seconded by Mrs Avery the minutes of 17th September were approved as a true record subject to the following amendment, they were then agreed by all and signed by the Chairman as a true record.
Pg 530, item 7 – Mr G Clark
6. **CCC Report**
 - CCC had no money invested in Icelandic banks but there will still be an overall impact on the finances of the County Council. All capital plans are currently on hold. The Guided Bus which is under a S106 agreement and therefore not funded by tax payers along with the building work at Addenbrookes has suffered due to money not being available to meet the trigger points, timescales will lengthen.
 - It is becoming increasingly difficult to employ care staff as many are now leaving to go back to Europe. A vast majority of staff employed in these fields come from Europe. There is also a lack of Social and Youth Workers.
 - Bus services in rural areas - Out of 18 only 11 rural services will be increased and none of these are in the South Cambridgeshire area, this is not in agreement to the proposal, many of the workers in the city reside in the South Cambridgeshire area.
 - 30% of children in Cambridgeshire are classified as obese (Children & Young People Scrutiny Committee)
 - Cambridgeshire has recycled over 50% of its rubbish.
 - There is an ongoing recruitment for lollipop people
 - Speedwatch – the A603 will be evaluated in 2009/10. It was suggested that the Parish Council write to Mr Preston to see how they will be involved with the procedure.
 - The Cambridgeshire and Peterborough Minerals Waste Option 2 will not have a major impact on this area, there is to be a small increase in extraction at Cemex in Barrington to help adjust the chemistry of their product.
 - The Local Development Plan (LDF) will have an impact on the area. There is a shortfall of 2,200 homes. SCDC are now looking at development sites that were originally turned down amongst these are areas in North West Cambridge.

Clerk

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7. **SCDC Report**

- Lime trees fronting Lordship Close – Mr G Clark (SCDC) has visited the site and will inform Cllr Bird when the works are due to be carried out.
- Recycling Information – Cllr Bird has contacted Kylie Cavenagh and at the present moment there are no plans to install further Tetrapak bins but existing banks will continue to be used. Consideration is being given to processing Tetrapaks in the UK but in the meantime they will be processed in Norway.
- The District Council did not have any funds in the Icelandic banks
- Park & Ride fares are to be frozen at £9 for a weekly ticket. Stagecoach has a £10 mega ride ticket.
- Mr Bryant informed Cllr Bird that the brook is due for clearance. Cllr Bird and the Clerk will contact Mr Pat Matthews.

Clerk

8. **Financial Matters**

The financial statements for October were received and considered. It was proposed by Mr Primett and seconded by Mrs Graham that the financial statements could be signed as a true record, all agreed. The Chairman then signed the statement. It was proposed by Mr Bryant and seconded by Mr Kenyon that the following payments were approved for payment plus any additional payments.

Inland Revenue (PAYE)& NI	£ 100.98
P Adamson	£ 9.00
Cambridgeshire ACRE – cllr training	£ 20.00
Hales Printers (bulletin)	£ 705.00
ICO – data protection	£ 35.00
MPC rent (October)	£ 60.93
ORCA 2 nd payment	£2,425.00

Shaded – additional payments (not on the agenda)
Prize money update – Calor are currently looking into the £500 prize money, which was awarded in September 2007 but has not been received. Clerk still investigating
Mr Talbot will present the Financial Risk Assessment at next month's meeting.
The request from ORCA for additional funding has been suspended until a need is established.

WT

9. **Precept**

Working party of Mr Bryant, Mr Primett and the Clerk will meet to look at the precept and bring information to the next meeting.

RB, RP
Clerk

10. **Planning**

Tree work at 87 High Street C/11/40/075 – Mr Kenyon (Tree Warden) suggested approval of felling the Llandii tree, proposed by Mr Kenyon, seconded by Mrs Graham, all agreed.
Tree work at 42 High Street C/11/40/075 – Mr Kenyon (Tree Warden) suggested approval, as the tree is too close to the house, proposed by Mr Kenyon, seconded by Mrs Graham, all agreed.
32 Lotfield Street S/1520/08/LB, alterations to garage to form kitchen. Parish Council recommends approval with comments. Proposed by Mr Kenyon, seconded by Mr Bryant all agreed.
Air conditioning units at the village shop – the original planning consent was for two air conditioning units to be placed at the front of the shop, one of these units has now been installed.
SCDC Decisions
65 Town Green Road S/1495/08/F, permission has been granted for the construction of a new bungalow.

Affordable Housing – It was proposed that a village meeting should be held to discuss the matter further. Mr Bryant will be put an article in the Orwell Bulletin.
A paper has been received from SCDC on the new regulations concerning permitted development.

RB

11. **Community Grants: – Application for a grant to repair the play equipment**

Still ongoing.

12. **Correspondence and Clerk's Report**

Bulletin advertisements – charges
It was proposed by Mrs Graham and seconded by Mr Primett that the Parish Council agree with Mrs Whiteoaks suggestion to increase the charges for advertising in the Bulletin. The new charges to be: £200 for a full page, £80 for half a page and £20 for 1/8 page. However considering the financial climate at the present time it was agreed to keep this matter under review.
Minor Highways Submission has been submitted (white lines at the entrance of Fishers Lane and Hurdleditch Road)

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Northwest Cambridge Objection Site – no comments from councillors
 Cambridge & Peterborough Minerals and Waste Option 2 – see item 6 – no comments from councillors
 Countryside Alliance Awards – no comments from councillors
 Mr Bryant has written to Mrs Ward about her dead elm tree, which is overhanging the footpath.
 Mr Kenyon (Tree Warden) is to meet with Mrs Ward and her son.
 Speedwatch – Clerk has responded that Orwell would be interested in the proposed project.
 Letter from Mr A Rashid – Indian Takeaway – has been passed onto ORCA.
 Communities and Local Government - making of byelaws white paper consultation
 Letter concerning allotments – Mr Bryant has written to SCDC asking the Land Officer to consider whether the SCDC land at the rear of Chapel Orchard could be made over to allotments.
 A letter received from a resident states that some of the footways and gutters were cluttered with weeds and leaves and suggesting that mechanical sweeping of the road and footways was too infrequent. Members agreed with the comments and would write to CCC requesting a rota giving the expected frequency of the road footway sweeping. It was thought a comparison, made in the letter with Melbourn and Meldreth was not necessarily valid as those authorities supplemented the CCC sweeping with employed litter pickers. Clerk will write to CCC for their schedule of works. The drain outside the shop is blocked with leaves.
 Letter received from CCC stated they had received a complaint from an Orwell resident concerning the unevenness of the footway in Town Green Road. The letter suggested the repair maybe undertaken under the Minor Highways Scheme. Mr Bryant would make a further submission.

Clerk

13. Parish Plan

There is now a draft structure and is due to be reviewed.

14. Village Maintenance

Fire damaged bench – insurance claim

Mr Kenyon will inform the Clerk as to the cost of a new bench as he has the brochures. Clerk will then submit an insurance claim. Clerk has contacted the insurance company who confirmed that it would be possible to refurbish one of the Shelford Tennis Club benches. The cost needs to include the concrete base and fitting.

MK

Trees in the Churchyard and Burial Ground

There is a dead Elder on the boundary of the churchyard. Cllr Kenyon will investigate and report back at the next meeting.

MK

Painting of bench slats

Still to be done

KR

Bench at Hurdleditch

It was suggested by Mr Kenyon that the bench would cost £500 to be replaced. Mr Bryant will contact Dennis Vacher (CCC) who will then pass on this information to the contractors who are thought to be responsible for the damage.

**Cllr
Bryant**

Tree near church footpath

Mr Bryant has written to Mrs Ward (see item 12)

Planting of additional trees along Hurdleditch Road

Mr Kenyon will do a survey and present at the next meeting.

MK

Water Leaks

The water leak at Town Green Road has been reported to Cambridge Water Company and they have categorised it as a low priority.

Bench at A603/Fishers Lane

Is in need of repair. This is part of the top village maintenance programme, which will also include the clunch pit benches.

15. Dog Fouling

Report deferred to next meeting.

Chairman has had three requests for a dog bin to be installed at the corner of Leaden Hill and Hurdleditch Road. There is also a request for a dog bin near the pumping station at Meadowcroft. It was proposed by Mr Bryant and seconded by Mrs Avery to request two further dog bins, all agreed.

RB

16. Committee Reports and Areas of Responsibility

Village Hall

The tell tales are still to be fitted.

Still looking for a secretary

Are looking at using internet banking

Will be reviewing the china and crockery

Finances indicate a balance of £23,000 but this includes the £16,000 grant from the Rugby Group Benevolent Fund.

Clunch Pit

The sheep will be there until the end of the month. It as been noticed that bikes are being used on the slopes of the clunch pit, this is in direct conflict of the SSSI agreement. A notice to be put in

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the Orwell Bulletin explaining what SSSI is and why bikes are not allowed to be ridden down the slopes. RB

Next meeting – October 16th.

ORCA

Bookings for the MUGA are going well and it is being well used.

Next meeting 12th November

Chapel Orchard

12 residents attended the AGM it was agreed to amend the group's constitution. A Management Committee shall be elected annually this will compose of a chairman, secretary, treasurer and 6 committee members including a parish council member. There will also be a Maintenance Committee to undertake maintenance and fund raising.

Footpaths

Mrs Avery is still waiting to hear from Andrew Simpson (P3). The footpath posts have still not arrived. The steps at the clunch pit need to be filled in.

Carpark

Mr Kenyon will look at the vegetation at the car park to see if it needs cutting back MK

Police

The police surgery on 25th September at the Pavilion was attended with only 4 people. Speed checks have been carried out in Orwell, 85 cars were checked with an average speed of 27mph, and one travelling at 37mph.

Tree Warden

A house on the high street has removed their hedge. Mr Kenyon will put an article in the Orwell Bulletin explaining that if properties are in the Conservation Area they need permission to work on hedges and trees. MK

Church/Burial Ground

The 11th cut has been held back as it did not appear to be needed. There are four graves, which are in need of grassing. It was proposed by Mrs Graham and seconded by Mr Kenyon to grass these now. The soil on one grave does not appear to have settled correctly. Mrs Graham will contact the family and then ask Meadow Nursery to carry out the work needed included grassing. Quotes for repairing the churchyard wall are still to be obtained. JG

Glebe Field

The sheep are still grazing. Scrub and nettles continue to be a problem near the kissing gate.

Youth Liaison

A meeting was held in conjunction with the Connection bus, 18 children between the ages of 11 and 16 attended with some coming from Arrington and Wimpole. It was felt that the numbers might have been more if Guides had not been on at the same time. It was suggested that a youth club could be held on Tuesday from 7 – 9 pm. Mr Talbot and Mrs Richardson are prepared to undertake supervisory training. WT

Parish Council Webpage

The front page is now ready to go live, however some members were concerned about what information should be displayed and it was agreed it would be limited to name, telephone number and area of responsibility.

Neighbourhood Watch

There have been two meetings held so far and only 8 of the 15 who volunteered to be coordinators attended. It will need more support if it is to succeed.

On the 21st October there is to be an Architectural Safety Inspection of village community buildings to pinpoint possible trouble spots and consider remedial action. The PCSO will be in attendance.

17. Councillors' Reports

Mr Primett

Street lights – would it be possible to have these lights turned off for periods during the night in order to save energy. Clerk to obtain information. Clerk

Mr Chapman

The pavement along Hillside has been marked in yellow for future works. However, it does not appear to be incorporating areas which need repairing, could it not be a further 6 metres. Clerk to contact Highways. Clerk

Councillors items for next agenda and closure of meeting

Dog fouling

ORCA

Funding workshop

Benches

Churchyard wall

There being no further business the meeting was closed at 10.50 pm

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Signed: _____ Dated: _____
Chairman

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.