

# ORWELL PARISH COUNCIL

**Unapproved** Minutes of the Parish Council meeting held in the (back room) of the Village Hall on Wednesday 17<sup>th</sup> December 2008 at 19:30 hrs.

**Present:** Cllrs: R Bryant (RB) – Chairman, Mrs K Reid (KR) – Vice-Chairman, J Chapman (JC), Mrs J Avery (JA), Mrs J Graham (JG), Mr M Kenyon (MK), Mr R Primett (RP), Mr W Talbot (WT), Mr C Watson (CW)

**In attendance:** Cllr S Kindersley (County Councillor), Cllr D Bird (District Councillor), and Mrs J Damant (Clerk)  
There were no members of the press or public in attendance.

## **Action**

### **1. Apologies for Absence**

There were no apologies as all members were present.

### **2. Declaration of Interests on the Agenda**

There were no declaration of interests

### **3. Minutes of the last meeting 19<sup>th</sup> November 2008**

It was proposed by RP and seconded by WT that the minutes of 19<sup>th</sup> November after minor amendments be approved as a true record, they were agreed by all members and signed by the Chairman.

Pg 539, item 10 should read – ‘not to increase the advertising fees for the bulletin’

Pg 540, item 12 ‘trees’

Pg 540, item 14 ‘PCSC Ashley Bennett’

### **4. CCC Report**

It would appear that not all the roads were being gritted, however Orwell has not had any reports of dangerous ice on the roads.

Northstowe – The planning application is now in and is due to be looked at in December 2009.

The Guided Bus is scheduled to start running in the spring of 2009. The outcome of this is that the developers may re-look and hold off development in Northstowe and could even put in another application so withholding the S106 agreement, if this happens it could have a major effect, as the Guided Bus project needs the S106 money to meet overall costs.

Congestion Charge – with Manchester now refusing to implement the Congestion Charge there is uncertainty as to what Cambridge will do. The proposal for small rural Park & Ride facility is still under consideration but thought to be a good idea.

A member of Council reported that the A603 road surface at the junction with Fishers Lane had been repaired but there was an area that have not been done. It was asked if the white lines and cats eyes would be reinstated. Cllr Kindersley believed they would be but he would check. MK asked how much does CCC spend on maintenance works within the village.

Cllr  
Kindersley  
Cllr  
Kindersley

### **5. SCDC Report**

Mr Geoff Clark (SCDC) has put an order in to complete the pollarding of the Lime trees fronting Lordship Close.

Road sweeping – Cllr Bird is still investigating what the CCC and SCDC responsibilities are. Clerk has contacted Highways about the responsibility of the blocked drains caused through fallen leaves.

There has been a major increase in the amount of plastic recycling being collected in the district.

There are no plans to reduce the number of planning staff at SCDC at this time.

SCDC have published their ‘Community Focus Actions’, which outlines their Aims, Approaches, and Actions (3A’s), for the next two years. This report can be seen on their website and in South Cambs magazine.

MK asked Cllr Bird if he could give the amount of money SCDC spend on maintenance in the village. Some parishes have now taken this role over from their District Councils, using funding provided by the DC. Cllr Bird will investigate.

**Cllr Bird**

MK questioned the planning procedure concerning the boundary wall at No. 28 High Street. The chairman agreed to a letter being sent once a formal decision had been received from SCDC.

**RB**

### **6. Financial Matters**

The financial statements for December were received and considered. It was proposed by RP and seconded by JG that the financial statements could be signed as a true record, all agreed. The Chairman then signed the statement.

It was proposed by RP and seconded by WT that the following payments were approved for payment plus any additional payments.

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Clerk salary	£ not disclosed	1378
PAYE	£ not disclosed	1379
MPC – office rent for November	£ 60.93	1380
Hales printers (bulletin)	£ 687.00	1381
Earth Anchors (bench for Hurdleditch)	£ 452.53	1382
Cambridgeshire ACRE (membership)	£ 25.00	1383
P Adamson – window cleaner	£ 9.00	1384

Shaded – additional payments

Cheque no. 1376 was made in error.

Cheque no. 1377 was paid to Mr Rumbold for the purchase of a Village Christmas tree and lights (£137), as agreed in November 2008 the minutes.

Clerk salary is not published.

Prize money update – Suzanne Weir of Calor is currently looking into the £500 prize money, which was awarded in September 2007 but was not received by the Parish Council. Clerk is still waiting to hear from Ms Weir.

Financial Risk Assessment Part II – is still being reviewed and will be discussed in February 09.

**7. Clerk's Annual Review**

It was agreed that the Clerk's salary rate should be increased from SPC 18 to SPC19, this to be reviewed again once the Clerk has gained her quality status, this could be in the spring 2009.

**8. Precept**

The Parish Council is still waiting an input from ORCA. The precept group needs to meet early January.

Churchyard footpath repairs may not need any funding as they are looking into obtaining a disabled access grant.

**9. Planning**

The planning minutes of the 28.11.08 were proposed by MK and seconded by RB to be correct, all agreed. The Chairman of the Planning Committee then signed the minutes as a true record.

S/1898/08/F - Erection of boundary wall, 30 High Street, Orwell

Recommendation: Approval

Planning minutes 28.11.08

S/1421/08/F - Extension, 43 Hillside (amendment)

Recommendation: No Recommendation but with comments:

Planning minutes 28.11.08

There were no decisions from SCDC.

**10. Community Grants: – Application for a grant to repair the play equipment and establish an outside gym:**

WT has received the necessary quotes but has been advised by all companies to wait until after Christmas as the prices may differ.

**11. Correspondence and Clerk's Report**

Freedom of Information – It was proposed by WT and seconded by RP that the council adopts the Model Publication Scheme. The Clerk to review the Councils input before it is published in the Bulletin.

Neighbourhood Watch Executive Group Annual Conference 31st January - KR is able to attend CPALC – Representative Assembly, 20<sup>th</sup> December – nobody able to attend.

Cambridgeshire ACRE – at the moment the Parish Council have a general membership, however, there is now a Playing Field aspect available to ACRE members at an additional cost. The information to be circulated for councillors to decide on the action they wish to take.

All other correspondence circulated.

All Cllrs

**12. Parish Plan - update**

The Biodiversity Action Plan will progress in February 09 with help from the Biological Records Centre in Histon.

Child Participation Officer (SCDC) has enquired if the PC would undertake producing a youth version of the Parish Plan. WT will attend a meeting to obtain further information.

**13. Village Maintenance**

Fire damaged bench – insurance claim

MK awaits the relevant brochure.

Painting of bench slats at Meadowcroft – to be actioned.

ORCA will paint the benches in the recreation ground over the next few weeks.

Bench at Hurdleditch

The bench has now been delivered and will be installed shortly.

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**14. Dog Fouling**

A letter has been sent to SCDC requesting two further dog bins, one to be installed at the bottom of Leadon Hill and the other at the village end of fp 11. It was agreed that laminated posters should be used to denote dog fouling hotspots as it was thought that metal signs were too expensive.

**15. Committee Reports and Areas of Responsibility**

Village Hall

Nothing to report. Next meeting 13<sup>th</sup> January 2009.

Clunch Pit

The sheep have left. A meeting had taken place with Tim Barfield (Natural England) and Ben Poulson (maintenance contractor) to discuss the winter Management Plan.

ORCA

The minutes of a meeting held on 26<sup>th</sup> November 2008 will be circulated, with the precept bid to follow. Mrs J Westgarth has stepped down as Treasurer, she has been succeeded by Mr N Bowman.

Footpaths

The steps at the Clunch Pit have now been repaired thanks to Mr Avery. The footpath posts are soon to be installed. Mr Andrew Stimpson is yet to write to Mrs Ward. RB to contact Mr Stimpson. **RB**

Car park

The plastic bank has now been removed and the other bins have been rearranged for easier access.

Village sign

RP to look at the paintwork. **RP**

Police

KR will ask if another representative could attend the next Neighbourhood Panel Meeting on 21<sup>st</sup> January, this coincides with the date of the next Parish Council meeting.

Tree Warden

When the work is undertaken on the dead Elm tree at 1 High Street it will be necessary to close fp 5.

Church/Burial Ground

A meeting has taken place, notes to be circulated.

Glebe Field

Nothing to report.

Allotments

Jenny Clarke (Lands SCDC) has written to Mrs Knebel and is awaiting a reply. The letter is asking for the release of SCDC licence so that it may be possible to use the land for allotments as opposed to being designated for agriculture.

Youth Liaison

The young people have now progressed to round three in their bid to obtain funding to assist in setting up a youth club. Well done to all those involved.

Parish Council Web Site

Nothing to report.

**16. Councillors' Reports**

**RB**

RB and WT attended the SCDC cabinet meeting with CPALC. There were 7 cabinet members and 4 parish council representatives, 2 of which were from Orwell.

**KR**

The Hurdleditch road sign is now installed and looking very good. The Parish Council would like to thank Mr John Reid.

Cemex are holding the last meeting of the Liaison Group on the 15<sup>th</sup> January, RB will attend. **RB**

It was also reported that the lights on the Chapel Christmas tree had been vandalised. CW will investigate. **CW**

**Councillors items for next agenda and closure of meeting**

Fire damaged bench

Precept

Maintenance Programme

Allotment land

Cambridgeshire ACRE

There being no further business the meeting was closed at 21.35 hrs.

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Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
Chairman

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.