

## **ORWELL PARISH COUNCIL**

**Unapproved** Minutes of the Parish Council meeting held in the back room of the Village Hall on  
Wednesday 16th December 2009 at 19.30 hrs.

**Present:** Mr R Bryant (RB) – Chairman, Mrs K Reid (KR) – Vice Chairman, Mrs J Avery (JA),  
Mr J Chapman (JC), Mrs J Graham (JG), Mr M Kenyon (MK), Mr R Primett (RP),  
Mr W Talbot (WT); Mr C Watson (CW),

**In attendance:** Mrs J Damant (Clerk), Cllr D Bird (SCDC) and Cllr Kindersley (CCC)  
There were two members of the public present.

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- 124/12/09 Apologies for absence:**  
There were no apologies received as all Councillors were present.
- 125/12/09 Declaration of interests both personal and prejudicial for items on the agenda:**  
RB declared a personal interest, in item 136/12/09.
- 126/12/09 Minutes of the last meeting: 18th November 2009**  
The minutes were proposed by RB to be a true representation of the meeting this was seconded by KR all agreed, they were then signed by the Chairman.
- 127/12/09 CCC Report:**
- Cllr Kindersley has looked at the footway at the bottom of Hillside and reported his findings to the Highway Department. A Capital Bid has been submitted for resurfacing the A603 in that area and Highways are awaiting a response before commencing any major works on the footway.
  - The Highway Report from Richard Preston, which includes speed limits along the A603 is due to be circulated in the New Year.
  - Cllr Kindersley, on the request of the Clerk, has contacted the police in connection with the invitation for parish councillors to visit the Control Room at Hinchbrook. The PCSO, is currently trying to organise the visits, many parishes have shown an interest in this invitation.
  - There are a number of large potholes appearing in the village and along Malton Lane, some of which have recently been filled. Clerk to contact Highways.
- Action: Clerk**
- 128/12/09 SCDC Report:**
- A housing questionnaire has been sent to all SCDC tenants advising them of the services they can expect and asking tenants what they require.
  - The 'blue' recycling wheeled bins are due to be phased in during 2010.
  - The Housing Servicing Review requiring the restructuring of the Sheltered Housing Service from a site based to a floating support model was defeated at Council.
  - SCDC Portfolio holders have an annual remit to attend at least two Parish Council meetings.
- 129/12/09 1. Financial Matters:**
1. December Financial Statement was proposed by RP and seconded by WT to be correct, all agreed. An updated November Statement was also proposed by RB and seconded by RP to be correct, all agreed.
  2. Payments/Additional payments and deposits for December
- |                |        |   |      |                           |               |
|----------------|--------|---|------|---------------------------|---------------|
| J Damant       | 382.68 | 0 | 1470 | salary                    | LGA 1972 s112 |
| Inland Revenue | 106.00 | 0 | 1471 | PAYE/NI                   | LGA 1972 s112 |
| MPC            | 70.00  | 0 | 1472 | December rent             | LGA 1972 s133 |
| Hales Printers | 770.00 | 0 | 1473 | Bulletin                  | LGA 1972 s142 |
| Hales Printers | 68.00  | 0 | 1473 | Parish Plan Questionnaire | LGA 1972 s142 |

### **Additional Payments**

Cambridgeshire ACRE - it was proposed by RP and seconded by KR that membership should include the playing fields at a cost of £35.00, all agreed LGA 1972 s143  
Meadow Nursery - re turfing of three graves - £90.00 LGA 1972 s214  
- fixing of bench in recreation ground - £40.00 LGA 1972 s226

All payments were proposed by RP and seconded by RB all agreed. Cheques were then signed by the Chairman and KR.

### **2. Precept update**

RB, RP and the Clerk have met and are in the process of putting the final figures together, to be presented to the January council meeting.

### **Other Issues:**

RB proposed that the Council pay for this year's village Christmas tree at a cost of £50.00 seconded by MK and all agreed. Further discussion that this should be an automatic annual vote was not agreed however it was agreed that the Council would finance the village Christmas tree, but it would need to be put to the council in November.

**130/12/09**

### **Planning Matters:**

#### **1. Planning Decisions**

S/1517/09/F 40 Fishers Lane has been granted permission by SCDC for an extension. The Parish Council Planning Committee is disappointed that SCDC, on occasion, appear not to follow their own planning guidance when considering applications. Members have asked RB to invite the Planning Portfolio Holder and the Senior Planning Officer, for this area, to attend the February Parish Council meeting to discuss the issues where there has been confliction.

**Action: RB**

#### **2. Affordable Housing**

RB has not received any response from Circle Anglia or Cambridgeshire Housing in regards to when the next round of consultation is to take place.

#### **3. Housing Development behind Hurdleditch Road**

RB is awaiting a response from SCDC concerning a previously considered housing development behind Nos. 10,11,12 and 13 Hurdleditch Road.

**131/12/09**

### **Community Grants:**

A meeting on the 30th November of the ORCA User Groups resulted in the various participants producing a 'wish list'. A further meeting is scheduled on the 18th January to consider a lay out of the recreation ground with 'wish' items super imposed.

**132/12/09**

### **Correspondence and Clerk's Report:**

\*Exception Sites Meeting on 18th January 5.15 - 7.25 at Council Chamber Cambourne - RB to attend and KR will attend if space is available, RB will book places.

**Action: RB**

\*Hinchingbrook Police Control Room invitation - see item 127/12/09

\*Site meeting at Leadenhill/Hurdleditch has now been arranged for 13th January. There will be representatives from Highways, Anglian Water, Environmental Agency, Parish Councillors and District Councillor in attendance.

\*HCV Consultation - **is in the circulation pack**, none of the major routes are within the Orwell area although the A1198 and A603 could be used in an emergency. This is unchanged from the existing arrangement.

\*Footpath revised plans for public footpaths 10 & 12 - the re-routing of the footpaths to go around the boundary of the fields was thought to be the best solution. Clerk to respond.

**Action: Clerk**

\*Bus Stop on A603 near the Wimpole Hall turning - Clerk has been in contact with Andy Hunt (CCC) who agrees that there is a bus stop at this lay by, but states that 'it is more likely that it is a lay-by that buses stop in'. So it is foremost a lay-by and secondly a bus stop. KR will report findings to the concerned resident.

**Action: KR**

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\*Salt Bins - correspondence from CCC advise that additional salt bins are available to villages at a cost of about £100 each. CCC will provide the salt and recharge the bins when necessary. Members are to discuss if there is a need for additional bins at the January meeting - in **correspondence pack**.

\*Royston and District Community Transport - in need of donations. This scheme, that includes Orwell, is in need of donations. Councillors to decide if they wish to contribute at the January meeting - in **correspondence pack**.

All other correspondence has been circulated: Lighting for Hurdleditch; PWLB information on loan; South Cambs Magazine; Community facilities audit; LCR; Freight Map; Meet the cabinet report from RB; PC monthly update from SCDC; CPALC Chairman's Report and minutes; Sustainable Communities Act Amendment Bill; Big Lottery fund; letter from Environment in reply to PC's letter concerning waste bins; Community Action Magazine.

**133/12/09**

**Telephone Kiosk:**

A letter has been sent from SCDC Conservation Team to BT requesting that all the listed telephone kiosks be retained by BT and that if they were to be removed would need planning authorisation. Some ideas for future use have been: Library; Information Centre for Village Activities; Art work display and some sort of horticultural activity/display.

**134/12/09**

**Noticeboard:**

JC undertook a survey of the residents on Hillside to establish if they required a noticeboard either on Hillside (Victoria Drive area) or at the A603 end of Fishers Lane. The residents favoured a noticeboard and for it to be located in the vicinity of Victoria Drive. Members agreed in principle to provide the noticeboard subject to obtaining three quotes for its renovation and erection and the agreement of the Highway Department. The board was recently removed from the site opposite the Hair Waves.

**Action: Clerk**

Have received two quotes but still need one more. MK to give Clerk details.

**Action: MK and Clerk**

**135/12/09**

**Chequers Close Congestion:**

Residents have raised two concerns, one being the congestion at the entrance to the Close caused by shop and pub traffic and the second as to who is responsible for repairing the damage done to the boundary walls on either side of the entrance to the Close. It was suggested by Highways that marking the road with solid yellow lines could control the former and it was proposed that the deeds of the the residents of Chequers Close and the owners of the Chequers should provide details of the ownership of the wall, if not they needed to contact the Land Registry. The clerk is to seek further advise from Highways on the painting of yellow lines and also the possibility of imposing time restrictions in the area.

**Action: Clerk**

**136/12/09**

**Allotments:**

1. Quotations

MK to prepare a detailed specification for the erection of a perimeter fence as the quotes received are quite varied. The Clerk to despatch the tenders.

**Action: MK and Clerk**

2. Grants

KR has investigated further the possibility of obtaining a grant, which may be possible from Dunarbon. KR to make further enquires but in order to proceed any further will need copies of all three quotes once they have been received.

**137/12/09**

**Parish Plan:**

The questionnaire has now been distributed to all households, once the majority have been returned to WT he will begin to analyse the data.

**138/12/09**

**Village Maintenance:**

1. The bench on Meadowcroft Way still needs to be painted, once the weather has cleared.
2. Still awaiting further quotes for the bench to be removed from outside the Church and replaced with the bench donated by Shelford Tennis Club.

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3. Highways have looked at the brambles along the ditch at Hurdleditch Road and declared that they are the responsibility of the landowner. RB will contact the landowner.

**Action: RB**

4. Quote received from Meadow Nursery for £280 to reduce the tree height at the corner of Pearman's Close. It was proposed by MK to accept this quote seconded by RB, all agreed. There was a further quote for £80 to remove all the extra vegetation in this area, MK proposed that this quote be accepted as well, seconded by RP all agreed. Clerk to inform Meadow Nursery.

**Action: Clerk**

5. The new bench situated near the Tennis Courts has been installed.

**139/12/09**

**Football Shed:**

1. Replacement Door

Clerk has received two quotes still need one further quote. MK to give Clerk details of another company.

**Action: MK and Clerk**

2. Insurance

It would seem that the football shed has not been insured since the responsibility for the Recreation Ground insurance was passed from the Parish Council to ORCA about four years ago. This needs to be actioned so that all items on the Recreation Ground are on the Recreation Ground policy. The Clerk has requested a copy of the ORCA insurance policy once this has been done.

**140/12/09**

**Hurdleditch Street Lighting adjacent to the Primary School:**

The Parish Council is considering an observation made by a Primary School parent that the street lighting outside the school is inadequate. Clerk has made enquiries with CCC and contractors and the information has been circulated, this will be discussed at a further meeting. Clerk to request a site visit by one of the contractors to see exactly what options are available.

It was also noted that if affordable housing is to be developed in this area, then the developers would need to ensure that there was adequate lighting.

**Action: Clerk**

**141/12/09**

**Forward Planning: (Replacement of Village Hall)**

1. Update on available grants - CW is still in the process of making enquiries with the Football Association.

2. Update on Loan - The final payment is due in May 2012 if it was to be paid off earlier there would be a penalty to pay. PWLB have given a hypothetical repayment date of 10th January 2010 for guidance. The outstanding amount is £12,500 but would need to pay 111.78 interest and a premium of 662.92 giving a total of £13,274.70 to repay. RP and KR will look at the figures and report back to the council, at the next meeting, with their recommendations.

**Action: RP and KR**

**142/12/09**

**Committee Reports:**

**ORCA**

Would like to investigate whether the Parish Council can take over responsibility for the public toilets, to be discussed at the February meeting.

**Carpark**

SCDC are endeavouring to get a replacement textile bank back into the carpark, the previous one having mysteriously disappeared.

**Churchyard/Burial Ground**

Report from JG has been circulated. A quote has been received for £270 to replace the rotting gate and fence leading from the footpath No.5 into the Churchyard. It was proposed by MK and seconded by JG to accept this quotation, all agreed.

**Youth**

It was proposed by RB and seconded by RP that WT respond to Andrew Lansley's MP letter, requesting information on youth activities within the village. The response will be circulated to all councillors before being sent to Andrew Lansley.

**Action: WT**

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143/12/09

**Councillors' Reports:**

**RB**

Has circulated his report on the 'Meet the Cabinet' meeting held at Cambourne on 25th November.

**KR and JC**

Have circulated their report on the Parish Forum meeting held at Cambourn on 10th December.

**Agenda items for next month**

Precept

Burial ground - unmarked grave spaces

Quotations for church bench, football shed doors, noticeboard.

Allotment grants

There being no further business the meeting closed at 21.40pm.

The next Parish Council meeting will be on January 20th 2010 at 19.30 hrs

\_\_\_\_\_  
Chairman:

\_\_\_\_\_  
Date:

*For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.*

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