

ORWELL PARISH COUNCIL

Approved Minutes of the Parish Council meeting held in the (back room) of the Village Hall on 20th January 2010 at 19:30 hrs.

Present: Cllrs: R Bryant (RB) – Chairman, Mrs K Reid (KR) – Vice-Chairman, J Chapman (JC), Mrs J Graham (JG), Mr M Kenyon (MK), Mr R Primett (RP), Mr W Talbot (WT),

In attendance: Cllr Bird (District Councillor) and Mrs J Damant (Clerk)

There were three members of the public in attendance.

Matter raised by the public:

Bryn Davies address the meeting over concerns about the Youth Club. He expressed that there had been some anti-social behaviour happening on Tuesday evenings but that the youth club are trying to address these issues, and that the behaviour was not with the Youth Club. The PCSO's will be visiting the club. The youth club are also involved with conducting a biodiversity study to document on all wildlife in the village.

01/01/10 Apologies for absence:

Apologies were received from Mrs J Avery (JA); Mr C Watson (CW) and Cllr Kindersley (CCC)

02/01/10 Declaration of interests both personal and prejudicial for items on the agenda:

There were no declarations of interests declared.

03/01/10 Minutes of the last meeting: 16th December 2009

The minutes were proposed by MK to be an accurate account of the meeting, seconded by JG, all agreed. The minutes were then signed by the Chairman.

04/01/10 CCC Report:

Cllr Kindersley had given his apologies.

The A & B Road Survey from Richard Preston is due to be published in February 2010. It has been suggested that if parish councils are willing to pay some of the costs than the implementation of changed speed limits may be quicker.

05/01/10 SCDC Report:

The main office of South Cambridgeshire District Council have altered their opening times they will now open the office at 7.30am.

The Cabinet proposal for the Sheltered Housing Scheme to be moved from a caring to a support scheme will be discussed again in January.

MK requested that Cllr Bird look again into the District Council's contract with the grass cutters. If the Parish Council are to look into the possibility of supplementing the grass cutting contract they need to know the financial commitment before any decision can be made.

S106 Agreement- The Chairman stated that the S106 money could be made available to the Parish Council each time a new marketable dwelling was constructed in the village. This money was to be used for enhancing recreation facilities or informal open spaces. It was thought that such money might be forthcoming as a result of the probable house construction adjacent 60 High Street. The money would be held by SCDC but earmarked for Orwell. The Parish Council would need to submit an acceptable project to SCDC for the money to be released.

Members wish to know why the Parish Council should not hold the money and whether there was a time limit for this money to be spent. Cllr Bird was asked to resolve these queries and to establish if there were any alternative ways whereby the Parish Council might obtain the money.

07/01/10 Financial Matters:

1. January Financial Statement was proposed to be correct by RB and seconded by RP, all agreed.

2. Payments/Additional payments and deposits for January 2010. It was proposed by RP to accept the payments, seconded by MK, all agreed. Cheques were then signed by RB and JC.

Clerk salary	396.69	0	salary	LGA 1972 s112
Inland Revenue	121.81	0	PAYE/NI	LGA 1972 s112
Clerk expenses	12.14	0	expenses	LGA 1972 ss9/10
MPC Jan rent	70.00	0	office rent	LGA 1972 s133
ICR Electrical services	631.89	82.42	VH - lighting	LGA 1972 s 133
ICR Electrical services	1,786.30	233.00	VH - electrics	LGA 1972 s 133
Mr I Rumbold	50.00	0	Christmas tree	S137
Orwell Village Hall	176.00	0	rent	LGA 1972 s133
Meadow Nursery	430.00	0	village maintenance	LGA 1906 s9/10

3. Royston Transport Financial Assistance

It was felt that as there are no residents from Orwell using this service then there could not be any financial assistance offered.

09/01/10

Planning Matters: (The Chairman requested that this item be moved up the agenda)

1. S/1687/09/F, land to the west of 60 High Street, Mr D Breed, erection of dwelling and garage following part demolition of existing store - The Parish Council recommended Approval with no comments.

2. Planning Meeting on 06/01/10 (information only) - S/1820/09/F Lower Thornhill, Rectory Farm Lane, erection of agricultural building. Parish Council recommended approval with comments.

3. Affordable Housing - The next consultation for Orwell, concerning the proposed development on Hurdleditch Road, may take place in February. It would appear that finances are delaying these schemes up.

4. Housing Development behind No. 11,12,13 Hurdleditch Road - RB has contacted Jenny Clark (SCDC) regarding the land held on license behind these dwellings. She advised that building on that land was most unlikely as it was a small non-viable site and that SCDC are considering offering the land for sale to the present owners. The Parish Council were asked if they would have any objections to the probable sale. It was proposed by MK that the Parish Council had no objections to the land being offered to the residents, seconded by WT, all agreed. RB to advise Jenny Clark.

5. Planning Committee 'Terms of Reference'

It was proposed by MK and seconded by RP to accept the terms, all agreed.

08/01/10

Precept:

It was proposed by RB that a precept of £28,565 be requested, seconded by RP all agreed.

10/01/10

Community Grants:

WT continues to formulate a grant application for the play equipment and outside gym on the Recreation Ground. When complete the application will be submitted through the Parish Council.

11/01/10

Correspondence and Clerk's Report:

Hinchbrook Control Centre

Clerk has requested a member of Meldreth PC to raise it at the next police panel meeting, as the Inspector has to agree to the request.

Salt bins:

The Parish Council have been offered salt bins at a cost of £100 each. It was proposed by MK that a large salt bin could be placed in the car park, this was seconded by RP, all agreed. Clerk to investigate if there is a large bin, if not then to order 2 regular bins. The supply of salt will be the responsibility of SCDC. MK suggested that it might be possible to employ an outside contractor to spread the grit when necessary. Clerk to enquire. **Action: Clerk**

HCV Consultation

RP stated that since the closure of Cemex there is little HCV traffic going through the village. HCV tend to use the A603 when there are closures to the M11; the clerk to respond without comment. **Action: Clerk**

Letter from Stanley Tee LLP solicitors (John Lees)

Need to agree to have three authorised officials who will have their names submitted for inclusion in the Proprietorship Register. Land Registry rules permit only a short time for a response (15 working days) and they need to have the correct information - Agenda item for next month.

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All other correspondence has been circulated:
email from CPALC in relation to NALC's article about grant allocation.

COPE

CCC - Consultation on Third Local Transport Plan, consultation period 12th April (six weeks)

Clerks & Councils Direct

Neighbourhood Police Panel - note 'anyone can report an incident but only the owner of the property could report a crime'.

SCDC Liaison Meeting notes

S106 rules

Planning parish Forum meeting notes

NHS Hearing survey

NHS Musculoskeletal Services

NALC Awards

SCDC monthly update

Rural Services - Community Groups

SCDC - Community Clear Up

Notes on 'Exception Site Review Meeting'

12/01/10

Telephone Kiosk:

The future of the listed telephone kiosk and its electronics remains unresolved. SCDC are in discussion with BT and until that is concluded it is thought that the ownership and maintenance remains with BT.

13/01/10

Notice Board for Hillside:

Still waiting for third quote. The Highway Department have no objections, however once the board has been renovated the Clerk will contact Highways and arrange a final site meeting before the board is installed.

14/01/10

Chequers Close Congestion:

Clerk waiting to hear back from Highways on the cost of installing yellow lines from the bus stop area to the end of the pub area. Also enquired about 'no parking signs' during parts of the day.

15/01/10

Allotments:

1. Quotations for fencing - MK has prepared a specification and is awaiting comments from a surveyor. Once completed the Clerk will distribute to the prospective tenderers.

Action: Clerk

2. Grant update - KR has sent paperwork to Dunarbon who have indicated an 'expression of interest' the next application needs to be submitted by February 1st, however the grant will be not be given if any work has commenced.

Action:

MK/KR

16/01/10

Parish Plan:

Forms are still being analysed.

17/01/10

Village Maintenance:

1. Bench outside the Church - MK has met with Meadow Nursery on site. The original quote for £80.00 was proposed by MK and seconded by JG all agreed, this is for removing the plastic bench and installing the remaining Shelford Tennis Club bench; however there is a further quote of £280 as it is not known if the original plinth will be strong enough to hold the new bench and may need replacing/repairing before the bench can be installed. It was proposed by MK to accept the quote of £280 and seconded by JG, all agreed. MK to be on site when the bench is removed.

Action: MK

2. Clearance of brambles along the ditch on Hurdleditch Road - RB has discussed with the landowner, the brambles will be cleared.

3. Bench damaged at the Clunch Pit - the bench situated at the bottom of the Clunch Pit has been vandalised. This has been reported to the police (CF0029750110). MK will take a picture of the bench and pass information onto the Clerk for insurance purposes. MK suggested that the plastic bench, being removed from the front of the Church, be installed in the Clunch Pit. Clerk to ask Meadow Nursery for a quote for the installation. **Action: Clerk**

18/01/10

Football Shed:

1. Update of replacement door - Still waiting for third quote. Clerk to request a further quote in the meantime. The quotes received so far vary considerably. **Action: Clerk**

2. Insurance cover - ORCA have agreed to include the football shed under their insurance cover. Copy of insurance to be sent to the Clerk.

19/01/10 Street Lighting outside the primary school:

There has been a request for additional lighting to illuminate Hurdleditch Road school entrance and adjacent lay-by. A site meeting with MHB Services Limited established that this was possible at an approximate cost of £1000. Clerk to gain two further quotes.

Action: Clerk

WT reported that the school could contribute up to £200. Clerk to write a letter of intention to the school. RB will investigate if there is any planning issues.

Action: Clerk/RB

20/01/10 Forward Planning: - (replacement of the Village Hall)

1. Update on grants available from the Football Association - RB reported that CW has submitted a form to the FA to establish the most suitable grants available.

Action: CW

2. Update on the loan - RP and KR have looked into the possibility of paying the loan off early and concluded that it would not be viable. There is a further two years left on the loan.

21/01/10 Committee Reports and Areas of Responsibilities:

Village Hall - next meeting is scheduled for 26th January

ORCA - RP stated that the payment for the use of the various recreation facilities needed to be standardised i.e. the tennis club make a contribution whereas all other users pay a hiring charge. RB stated that this would be on ORCA's March agenda.

Churchyard/burial ground - JG expressed concern that a grave in the burial ground would become unmarked in the near future as a head stone would not be forthcoming. It was proposed by RB and seconded by MK that the Parish Council purchase a tablet to mark the grave, all agreed. JG to investigate the cost. RP reported that some additional graves had begun to sink JG to ask Meadow Nursery to level these graves. JG has been in contact with the Unpaid Work Department and plans to hold a site meeting with them soon.

Action: JG

Chapel Orchard - Working party on 31st January

Youth Liaison - WT will contact Andrew Lansley MP about what Orwell has to offer to its youth. WT is still investigating the banking situation and has a meeting with the bank manager.

22/01/10 RB

Notes on the Exception Site Review Meeting of the 18th January have been put in the circulation pack.

At the request of the Parish Council Nick Wright (SCDC Planning Portfolio Holder) and Nigel Blazeby (SCDC Senior Planning Officer) are to attend the March meeting.

Agenda items for next meeting:

Land Register signatories

Clerk Appraisal

There being no further business the meeting closed at 10.35pm.

The next meeting will be on 17th February 2010 at 7.30p.m

Chairman:

Date:

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk

