

ORWELL PARISH COUNCIL

UNApproved Minutes of the Parish Council meeting held in the (back room) of the Village Hall on 20th October 2010 at 19:30 hrs.

Present: Cllrs: R Bryant (RB) – Chairman, R Primett (RP) - Vice Chairman, Mrs J Avery (JA), J Chapman (JC), Mrs J Graham (JG), M Kenyon (MK), Mrs K Reid (KR),

In attendance: Cllr D Bird and Mrs J Damant (Clerk)

Under Chairman's Discretion it was agreed that the signing of the Planning Minutes of the 16th August be included under item 173/10/10

- 166/10/10 Apologies for absence:**
Apologies received from Mr W Talbot, Mr C Watson, and Cllr Kindersley (CCC)
- 167/10/10 Declaration of Interests both personal and prejudicial for items on the agenda:**
There were no declaration of interests declared.
- 168/10/10 Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
There were 5 members of the public present.
Orwell Database - Guest Speaker - Mr Andy Lee
The Village Database has been closed for several weeks because the Parish Council were concerned about the security of the system and the lack of any disclaimer. Mr Andy Lee suggested that these short falls could be overcome and the Parish Council could safely take responsibility for the system if it were taken out of private ownership and instead linked to the Orwell village website. The Orwell Parish Council is responsible for the Orwell website and contributes to its upkeep. All people on the mailing list would be invited to sign up to the new system and could withdraw from it at any time if they wished. All emails would carry a disclaimer.
Affordable Housing – a member of the public stated that though there was a good turn out to the public consultation held by Circle Anglia on the 31st July 2010 some of the information given was conflicting. The main areas of concern are flooding and the allocation of housing. Neither of these concerns appears to have been addressed satisfactorily. The Parish Council were asked to seek further information on these issues.
- 169/10/10 Minutes of the last meeting: 15th September 2010**
Because some members had not had the opportunity to read the minutes before the meeting RP suggested that the minutes should not be signed until the November meeting; the Chairman agreed.
- 170/10/10 CCC Report:**
RB highlighted some items in the report which had been previously circulated, they concerned climate change in South Cambs and the Woodland Trust.
Mr Dennis Vacher (CCC) had visited the village and has agreed to CCTV the surface water drain from the bottom of Leaden Hill to the Brook. It was suggested that the Parish Council request a copy of the report. **Action: Clerk**
- 171/10/10 SCDC Report:**
1. Flooding on Town Green Road/Leaden Hill - update on the meeting between Sue Ellington and Anglian Water. Anglian Water will be visiting the site on November 3rd. Cllr Bird will attend with Parish Council representatives.
NOTE: since the meeting the date has now changed to November 8th 2010.
2. Cllr Bird will be escorting Jean Hunter around the village on the 21st November. It was asked that the damage to the footways be pointed out to her and that it was the SCDC footway sweepers which were causing the damage.

3. Spending cuts – the local area agreements are being abolished. National indicators to monitor performance will be abolished and replaced by a single short list of performance. Land adjacent to No 7 High Street – MK reported surface water from No 7 High Street is being directed onto the footway. Cllr Bird to investigate. **Action: Cllr Bird**
 MK asked Cllr Bird what progress was being made with the No. 34 High Street enforcement order. Cllr Bird to investigate. **Action: Cllr Bird**
 The modern recycling plant at Dunarvon is able to separate out the recycling materials deposited in the blue bins.

172/10/10

Financial Matters:

1. September Deposit Account - proposed by RB and seconded by RP all agreed

2. October Financial Statements – Proposed by RP, seconded by RB all agreed.

3. Payments and Additional payments for October

J Damant	479.60	salary	LGA 1972 s112
Inland Revenue	137.68	PAYE/NI	LGA 1972 s112
MPC	70.00	July/August rent	LGA 1972 s111
S Baker	200.00	cut 9	OSA 1906 ss 9&10
S Baker	160.00	car park	OSA 1906 ss 9&10
PWLB	2,740.00	loan	LGA 1972 s113
ICO	35.00	data protection	LGA 1972 s111
S Baker	120.00	graves	OSA 1906 ss9&10
ORCA	2,967.00	2 nd payment	LGA 1972 s111

Shaded payments are additional items.

LGA – Local Government Act, OSA – Open spaces Act

4. Signatories to sign the Section 106 Agreement - WT and Clerk. RB will take the form to WT and witness his signature. **Action: RB**

5. Change of signatories – RP is now a signatory on the account.

173/10/10

Planning:

1. Recent Applications

28 Meadowcroft Way, S/1364/10

Mr N Whittingham

Two storey Side Extension

Parish Council Recommendation – Approval with no comments.

2. SCDC Decisions

20 Town Green Road, S/1051/10/F - permission refused for extension following demolition of existing lean-to.

S/1052/10/LB – 20 Town Green, Permission refused for alterations

S/1687/09/F – land to the west of 60 High Street – Section 106 money of £3,104.38

3. Tree Planning

20 High Street, C/11/40/075/46/10 - T1 pollard to 2.5m Robinia Psuedoacacia 'Frisia' and T2 pollard to 5-6m Sycamore. Parish Council recommends: No Comment

4. Affordable Housing

- Discuss responses to questions and comments

RB has been trying to contact Circle Anglia to discuss the summary of the questionnaire concerning the affordable housing, but as yet has not met with any success. **Action: RB**

- Decide next action.

It was agreed by all Councillors that RB contact the Planning Officer at SCDC who is responsible for housing allocation to enquire about the procedure of allocating affordable housing. Letter to be written to Circle Anglia expressing the concerns of the Council and the lack of contact. **Action: RB**

It was also suggested that once some answers have been received that the Planning Committee look at them and bring back suggestions to Full Council. It was also suggested that when Anglian Water visit the village of the 3rd November (**8th November – see item 171/10/10**) that the question of sewage and flooding issues be questioned in respect to the Hurdleditch Road proposed development.

5. Planning Minutes of the 16th August 2010

The minutes were agreed to be a true record. Proposed by JC, seconded by RB all agreed (Planning Committee)

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- 174/10/10 Flooding Issue for Hurdleditch Road/Town Green Road:**
Update on the proposed increase of capacity to the sewer along the ditch line from Town Green Road to the Anglian Water pumping station. Mr Brian Heffenam SCDC Environment is in the process of arranging a meeting with Anglian Water, SCDC and Parish Council. Response from Anglian Water – they admitted that there was an incapacity, but the scheme has not been approved for funding for 2010/11.
- 175/10/10 Allotments:**
Chapel Orchard Allotments - one shed has been erected.
A thank you to Chapel Orchard who have put wire mesh on the bridge.
- 176/10/10 Community Grants**
No report as WT was absent.
- 177/10/10 Forward Planning:**
No report as WT and CW were absent.
- 179/10/10 Training:**
SLCC (Norwich) on 21st September. Clerk was unable to attend.
- 180/10/10 Correspondence and Clerk's Report:**
The SCDC Standards Committee will be seeking a new representative – Members were invited to vote for the election of a Parish Council member to join the SCDC Standards Committee. Albeit the supporting statements of the candidates had been previously circulated the members claimed they did not know the candidates. Proposed by RP and seconded by JC that no action is taken; 5 votes for and 2 against carried the proposal. RB wished to be recorded as having voted against.
Jean Hunter- SCDC CEO would like to attend December's meeting, all agreed that this could be beneficial to the Council. **Action: RB**
- 181/10/10 Orwell Database:**
The village database should be hosted by the village website with a disclaimer attached. Proposed by KR, seconded by JC all agreed. RB will inform Mr Lee and Mrs Whiteoak. **Action:RB**
- 182/10/10 Parish Plan:**
KR is editing and will present the document at the next meeting in November. It is scheduled to be forwarded to SCDC in December 2010. **Action: KR**
- 183/10/10 Village Maintenance:**
1. Village Hall car park – RB questioned the trimming of vegetation in some areas as some of it was quite inadequate. MK to discuss with contractor. **Action: MK**
2. Trees at Manor Farm – Mr D Vacher (CCC) is aware that the busses are impacting the trees and will contact the landowners.
3. Footway hedge on the A603 between the Wimpole turning and Fishers Lane – Mr D Vacher (CCC) is aware of this and has arranged for the hedge to be cut back.
4. Resurfacing of Hurdleditch Road and Hillside – Mr D Vacher (CCC) has arranged for the Hurdleditch Road surface to be skimmed and futher work to be carried out on the lower end of Hillside.
- 184/10/10 Street Lighting:**
The lights are now working; awaiting the invoice.
- 185/10/10 Computer:**
A new computer and printer has been installed.
- 186/10/10 Salt Bin:**
Confirmed position of new salt bin at Lordship and replacement of the salt bin on Leaden Hill with Dennis Vacher CCC.
- 187/10/10 Committee Reports and Areas of Responsibility:**

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Village Hall

Minutes have been circulated

ORCA

Minutes to be circulated.

Tree Warden

The overhangig hedge at No 1 High Street has been trimmed back.

Could the clerk contact Carter Jonas, as the hedge, adjacent to the Rectory, is overhanging the footway on Fishers Lane.

Chapel Orchard

The bridges and broadwalk have been cleared and mesh put down. Haloween activities will be going ahead.

Churchyard

RB thanked JG for all her hard work in organising the Community Working Team which did a splendid job in the churchyard.

4 graves have been grassed down and cut 10 is due to be done soon. The flowering cherry tree needs some attention. MK has inspected the tree and suggested that the limb needs taking back. MK to ask Meadow Nursery for a quote, if under £30 to proceed. **Action:MK**

188/10/10

Councillors' Reports and agenda items for the next meeting:

KR

Sustainable Parish Energy Partnership (SPEP) conference – notes to be circulated. It was a very usefull and informative conference but mainly releveant to community buildings. Might be beneficial to have a meeting with ORCA, Village Hall and the Methodist Chapel to see if they would be able to benefit in any way. Clerk to ask Alexandra Day (SCDC) if there are still 15 monitors available for Orwell. **Action: Clerk**

The brook has been cleared. Clerk to thank Pat Matthews. **Action: Clerk**

RB

SCDC/Parish Council Liaison Meeting this was attended by RB and JC. Notes to be circulated, among items discussed were:

- The forthcoming Census is due to be held on 27th March 2011; the Parish Councils have been asked to be local advocats.
- Permitted Development
- SCDC aims and approaches
- Funding financial curbs

MK

Chevrons at the top of Orwell Hill have been damaged. Clerk to contact Highways.

Action: Clerk

There being no further business the meeting closed at 10:40pm

The next meeting will be on November 17th at 7.30 in the back room of the Village Hall

Chairman

Date

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.

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